

Franklin Pierce Cardinal Booster/Alumni Club

Preamble

For the purpose of supporting activities at Franklin Pierce High School. Encouraging attendance and lending financial support to club activities and athletics through fund raising projects.

Name and Purpose

1. This body shall be known as the Franklin Pierce Cardinal Booster/Alumni Club. Commonly called the Booster/Alumni Club.
2. This organization shall be headquartered at Franklin Pierce High School.
3. The Booster/Alumni Club's purpose shall be to promote and support athletic and co-curriculum activities at Franklin Pierce High School. The primary focus shall be community involvement with fundraising as secondary.
 - A. It shall be a priority of the Booster/Alumni Club to offer scholarships to graduating seniors if funds are available.
 - B. Scholarship recipients will be selected through a scholarship application process for which detailed information on the selection process will be available each year in the Franklin Pierce High School Career Counseling Center.
4. Regular and special meetings of the Booster/Alumni Club members shall be the supreme authority.

By Laws

Article I. Membership

- Section 1. Members:
Shall be composed of anyone paying the required dues and accepting the name and purpose so stated.
- Section 2. Membership Cards:
Each member shall receive a card certifying all conditions for membership.

Article II. Governing Body

- Section 1. Officers:
The officers of the Booster/Alumni Club shall be: President, Vice-president, Secretary, and Treasurer.
- Section 2. Executive Board:
The board shall consist of all officers and the ex-officio members consisting of Principal, Vice-Principal, and Athletic Director of Franklin Pierce High School.

Article III. Duties of Officers

- Section 1. President:
Shall preside over all membership and executive board meetings. Shall appoint all committees with approval of the executive board.

- Section 2. Vice President:
Shall perform the duties of the president in the absence of that officer. Shall succeed to the office if vacated.
- Section 3. Secretary:
Shall be the custodian of club records. Shall conduct all regular correspondence and as directed by the executive board or by the membership. Shall take and keep minutes of all meetings of both membership and executive board. Shall issue membership cards to persons admitted to membership.
- Section 4. Treasurer:
Shall be the custodian of all funds, under the direction of the executive board. No direct authorization shall be required for the routine office expenses. The treasurer shall report on the organization's finances at each executive board and general membership meeting. Audits of the financial records shall be made at the discretion of the executive board or the membership. The treasurer shall be responsible for the application of the financial provisions of this constitution. The treasurer shall be bonded as determined by the executive board and a minimum of two signatures shall be required on transactions.

Article IV. Meetings

- Section 1. General Membership Meeting:
The membership shall meet on the first Monday of every month. The executive board shall determine specific dates. Meeting time is 6:30 p.m.
- Section 2. Special Meetings:
Meetings may be called by the following methods:
- A. By a decision of the executive board, which consists of 3 members of the executive board.
 - B. By a petition requested to the executive board of 25% of the members. Such request must be submitted to the executive board within 14 calendar days of the date of the petition.
- Section 3. Postponement:
Regularly scheduled meetings can be postponed by the executive board or by two-thirds (2/3) of the membership. A request to postpone must be submitted to the secretary fifteen (15) days prior to the scheduled meeting, inclemency excluded.
- Section 4. Meeting Procedure:
All meeting will be governed by the Robert's rules of order.
- Section 5. Quorum:
General membership meeting shall consist of a minimum 10% of the total paid membership. Executive meeting quorum is three officers.

Article V. Elections

- Section 1. Nominations:

Nominations and election of officers shall be accomplished by the May meeting of the membership. Election shall be by majority vote present and by secret ballot. The term of office shall be for one year.

Section 2. Vacancies:
Vacancies in any elected office other than president shall be filled by the executive board and commence immediately.

Section 3. New officers:
Newly elected officers shall take office at the summer meeting.

Article VI. Finances

Section 1. Dues:
The annual membership dues for the Booster/Alumni Club shall be a determined by the Executive Board and reviewed annually.

Section 2. Income:
All other finances will be by donation or through fund raising projects.

Section 3. Disbursement of funds:
Beginning with the 2007-2008 fiscal year, all requests for funds will only be considered from Booster Club members in good standing.

Section 4. Service Fee:
All funds processed through the Booster club account will be subject to a 5% service fee. The total fees paid by a group will not exceed \$100 per accounting year. The year is defined as July 1 through June 30. The service fee is calculated from the gross deposit, not the net profit.

Exemptions:

Certain funds will be exempt from the service fees. Those funds are:

- General fund
- Scholarship Funds
- Funds submitted by students that represent collection of money meeting exact costs of an activity (i.e. travel costs, food, registration fees, uniforms/clothing)
- Golf Tournament – monies deposited in support of the annual golf tournament will not be subject to the service fee. Money earned by each group participating in the tournament will be subject to the service fee once it has been allocated by the tournament organizers
- Funds raised through Booster Club run concession sales

Article VII. Amendments

Section 1. Changes:
These by-laws may be amended or repealed and new by-laws adopted by the affirmative vote of the majority of members present. These changes must be submitted in writing one-month prior before vote can be taken. Efforts should be made so all members are notified of upcoming amendments, for vote.